

MENTEE APPLICATION



Agent Name: _____ Agent Phone: _____

Agent Email: _____ Full Time / Part Time (Circle one) _____

Current Years of Experience: _____

Have you read all Mentor Bios (Circle one)? Yes No

Mentor preference #1: _____ Mentor preference #2: _____

List Mentors you connected with below:

Mentor 1: _____ Mentor 2: _____

Mentor 3: _____ Mentor 4: _____

Mentor 5: _____ Mentor 6: _____

Briefly explain your experience level:

Briefly explain your goals:

What do you hope to get out of the program?:

By signing below, I acknowledge that I have read the Mentorship Program Outline and understand my first three (3) transactions will have a 50% commission split.

Mentee Signature: _____ Date: _____

Mentor Signature: _____ Date: _____

HRE Signature: _____ Date: _____

-----RESERVED FOR EXITING THE PROGRAM-----

By signing below, I acknowledge that I am no longer part of the Mentorship Program because of fulfilling the program requirements ____, voluntary removal ____, or termination ____.

Mentee Signature: _____ Date: _____

Mentor Signature: _____ Date: _____

HRE Signature _____ Date: _____



RESPONSIBILITY AGREEMENT

Purpose: The purpose of the Responsibility Agreement is to set and align expectations within the Mentorship Program. By signing this agreement, I agree to the following:

- I am making a 12-month commitment to the Mentorship Program starting on the date this agreement is signed.
- I agree to hold myself to the highest possible business/professional standards and act in accordance with National Association of Realtors Code of Ethics.
- I will attend weekly face-to-face meetings.
- I will attend quarterly in-person meetings.
- I will complete quarterly surveys issued by HRE.
- I will take daily, weekly, and monthly action toward agreed upon goals and program responsibilities.
- I agree to abide by all Mentorship Program rules, agreements, and expectations.

By signing below, I acknowledge I have read and understand the Responsibility Agreement.

Mentee Signature:

Date:

HRE Signature:

Date:



STRIKE SYSTEM

Purpose: The purpose of the Strike System is to hold our Mentors and Mentees accountable to the commitment that was made when enrolling in the Mentorship Program. The accumulation of strikes demonstrates the lack of commitment/accountability and will establish the grounds for being removed from the program. Both Mentors and Mentees can initiate a strike request when the other party is not fulfilling their program responsibilities.

Strikes will be issued sparingly and will not be issued when the cause is beyond the recipients control. Requests for a strike will be submitted to HRE. HRE will set a meeting to discuss the strike and either approve or dismiss the request. HRE will keep records of every strike issued. The issuance of a strike will be a private matter shared only with the mentor/mentee and HRE.

Termination from the program will occur immediately upon the accumulation and approval of three (3) strikes. A list of strikes is shown below; however, this should not be considered an exhaustive list. Strikes may be requested for other reasons but they will be subject to HREs sole discretion.

STRIKE LIST:

- Failure to attend meetings (virtual or in-person) without prior notice.
- Arriving more than 15 minutes late to a meeting without prior notice.
- Leaving meetings more than 15 minutes early without prior notice.
- Failure to complete the MDP (or other) on a weekly basis.
- Repeated program disruptions, complaints, conflicts, etc.
- Violation of any MLS bylaws or Realtor® Code of Ethics.
- Failure to act on goals/plans.
- Failure to monitor Mentee performance.
- Not providing approved funding request to Mentorship Program Manager.
- Not completing quarterly surveys.

By signing below, I acknowledge I have read and understand the Mentorship Strike System.

Mentee Signature:

Date:

HRE Signature:

Date:
